

Reconsideration Request Form for Groton MA Public Library Program, Service, or Display

The Trustees of the Groton Public Library and Library Director have established policies and procedures for gathering input about patron concerns about individual items. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a library program, display, or service, please return the completed form to the Library Director. **Please note: Only Groton residents may request reconsideration of a library program, service, or display.**

Please complete the form below fully and be as descriptive as possible. **Only one item per form.** Once completed, the form should be given to the Library Director.

Name: _____ Date: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ Email: _____

Are you representing an organization? Yes No

If yes, Name of Organization: _____

I request that the library reconsider the following:

_____ A Library Event _____ A Library Service _____ A Library Display

_____ Something else, please specify: _____

Note: If you wish to request reconsideration of an item in the library's collection, please use the Request for Reconsideration of Library Materials Form.

If you need additional space for any of the following questions, please use the reverse side of this form or an attachment.

Please help us identify the program, display, or service in question.

Name/Description: _____

Presenter/Performer (if applicable): _____

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Date: _____

Library Department (circle one): Adult Children's Circulation Reference Teen

Additional description of the program, service, or display:

What are your concerns about this program, service, or display:

What actions would you like the library to take?