

Groton Public Library Board of Trustees Meeting Minutes
February 18, 2021, Virtual Meeting
Approved, 3/9/2021

Call to Order:

Attending – Via Zoom: Mark Gerath, Nancy Wilder, Jane Allen, Kate Bettencourt, David Zeiler and Library Director Vanessa Abraham. Kristen von Campe was absent.

Support and attendance by Groton Cable.

Nancy Wilder, Acting Chair, called the meeting to order at 7:00 pm.

Vote Summary – All Votes were by Roll-Call

- The Trustees voted to approve the invoice for the advertisement for the Head of Circulation place in the Lowell Sun for the amount of \$1,883.44. Mark proposed the motion and Jane seconded, approved five to zero.
- The Trustees voted to approve the amount of \$2,100 from the Gift Fund to pay 50% of the Juneteenth speaker's fee, pending reimbursement by other libraries. Mark proposed the motion and David seconded, approved five to zero.
- Mark made the motion to adjourn and Jane seconded. Approved five to zero.

Action Items

- Vanessa to circulate the GPL annual report to the Town to the Trustees.

New Business

None

Unfinished Business

Revisit of Invoice from the Lowell Sun At the request of the Town Manager, the Trustees voted to approve the personnel advertisement in the Lowell Sun, see vote summary.

Standing Committees and Liaison Reports

Budget & Finance

Review of Q2 Financial Reports Vanessa circulated the report and the Trustees reviewed it.

Funding Source for Multi-Library Juneteenth Event Reimbursements Vanessa described that a speaker for a multi-library web-based event requires 50% of their fee (\$2,100) upfront. Pending reimbursement from other participating libraries, she requested approval of the expenditure of this amount from the Gift Fund. The request was approved. See vote summary.

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Building & Equipment

Community Preservation Project Update: FY2021 Pocket Doors The installation is complete and approximately \$700 is left in the budget. Vanessa requested consensus approval to expend the balance on finishing touches including cleaning the brass hardware. The Trustees concurred.

Policy, Personnel, & Planning

Library Director Contract Update The updated contract has been executed and submitted to Human Resources and the Town Accountant.

Liaison Reports

Art Committee Ray Ciemny's piece "Tolerance" has been hung on the third floor. Future project: install temporary spotlights to showcase it better.

Library Director Reports

Groton Reads Updates Groton Reads starts during the coming week.

Adjournment The meeting adjourned at 7:14 PM, see vote summary.

Respectfully submitted:

Mark Gerath, Secretary